

Notice

IQAC meeting is scheduled to be held on 13/6/18. at 2:30pm
at Principal's room.



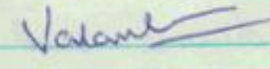
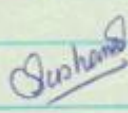
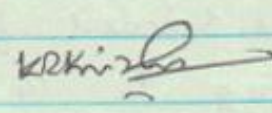

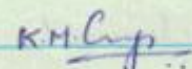
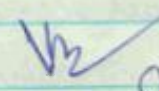



- Agenda :
1. Academic Calendar for 2018-19.
 2. Reconstitution of clubs and committees.
 3. Admissions.
 4. RUSA funding.
 5. Year Plan of the departments.
 6. Govt. initiative programs ^{WWS, SSP}
- Principal.
Dr. Balachandran's

1. Mangi B.L.
2. Dr. Vasanthakumari P.
3. Dr. Sushama S.
4. Dr. Sajeev K.
5. Prof. Radhakrishnan K.
6. Prof. Prigesh K.G.
7. Dr. Sangeetha Varma.
8. Dr. Sindhu J. New.
9. Prof. Gayathri Devi K.M. KM. Cmp.
10. Mr. Balraj K.

Report of the IQAC meeting

IQAC meeting held on 13/6/18. at 2.30pm at Principals' chamber.

Members present:

1. Principal Dr. Balachandran. S. 
2. IQAC Co-ordinator Mangn. B. L. 
3. Dr. Vasantakumari. P. 
4. Dr. Sushama. S. 
5. Prof. Radha Krishnan. K. 
6. Prof. Priyesh. K. G. 
7. Prof. Gayathinder. K. M. 
8. Dr. Sajew. K. 
9. Dr. Sangeetha Vanna. 
10. Dr. Sindhu. J. Nair 
11. Mr. Baluraj. K. 

Minutes

1. Minutes of the previous meeting
2. Academic Calendar prepared by IQAC submitted for approval
3. Admissions:
The nodal officer for the admission committee is Prof. Gayathinder.
The other members of the committee includes elected Council representatives and all H.O.D's.

2. Reconstitution of clubs and committees:
Clubs / Committees for the academic year reconstituted by circulating the willingness among the faculty members. The important committees reconstituted are Discipline Committee (Prof. Poojitha RUSA (Dr. Sindhu J. Nair), Academic Committee (Dr. Sreebalaji P.E), Building Committee (Prof. Radhakrishnan K.), ISHE (Prof. Gayathri Devi - K.M.), NIRF (Dr. Sangeetha Vanna), COCBCSS (Prof. Vijaya Gominadan C), Anti-ragging & Anti-harassment cell (Nayana K), Career guidance and placement cell (Prof. Prasanthi - K.)

3. RUSA.

Our college is selected for RUSA funding and N.S.S. College Othapala is one among the 14 colleges of N.S.S management selected for Rs 2 crore funding and the Council selected Dr. Sindhu G.M. as RUSA Co-ordinator.

Rs 80 lakh is sanctioned for new construction of two storied building with Seminar hall, classrooms and toilet facilities. 100 lakhs is earmarked for renovation and 20 lakh for the purchase of lab equipments and solar panels.

The Govt. approved agency Nirmalki Kendra, Trivandrum is in charge of the construction work.

5. Year plan of the departments:

Action plan of the departments and clubs are collected by IQAC. The proposal for the seminar/workshop are analysed by IQAC.

6. Film club by English dept:

Proposal of the activity of the English department Film Club submitted and approved by IQAC.

7. Social Awareness programme on Nipah by Botany dept:

Sanctioned the proposal for the awareness programme on zoonotic diseases special reference to Nipah by Indian


Veterinary Association and ^{zoology} Botany dept on 23/6/18.

8. Exhibition on Ecofriendly products by Economics dept & Economics department arranged Exhibition cum sale on eco-friendly items on 30/7/2018.
9. Decided to conduct arrange a meeting on 27/6/18. of the various club / Committee of the College of the academic year 2017-18 for the annual reports.
10. Decided to schedule a joint meeting of discipline Committee Election Committee, Students Grievance and Redressal Committee of the academic year 2018-19 on 30/7/2018 organised by IQAC with the Students Representatives from various departments.
11. IQAC of the college arranged a meeting of the department IQAC co-ordinators on 1/9/18. to brief the collection and documentation of the AQAR 2017-18 on the new format.
12. WWS and SSP Programme:
Govt. initiatives. - WWS - Walk with a Scholar programme for students in UG programmes in Arts, Science & Commerce. with introduces the concept of mentor with Prof. Deepthi C. as the College Co-ordinator.
SSP - Scholar Support programme for the first year students in English, Maths, IC, Economics and second year History, CS, Botany, Zoology and Physics. with 10 students from each dept.
IQAC co-ordinated the two programs effectively. SSP College Co-ordinator Dr. Mohanakrishnan was
13. Hindi day Celebrations
Proposal of Fortnight literary competitions and Hindi day Celebrations submitted by Hindi dept approved by IQAC


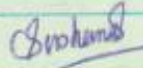
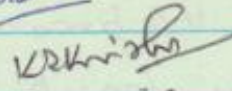
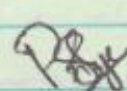

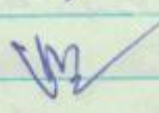
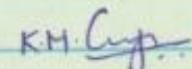

Notice

IQAC meeting is held on 13/8/18 at 2:30pm. All members are invited.

- Agenda
1. AQAR Submission
 2. Result Analysis
 3. Uniform format for data of students
 4. Kerala State Biodiversity Board Workshop
 5. College Election
 6. Induction Programme


Dr. Balachandran S
Principal



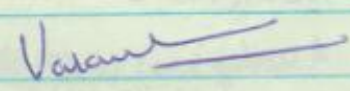

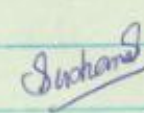
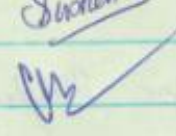
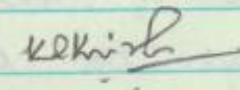
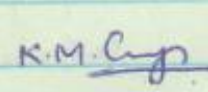


Members present

1. Manju B-L 
2. Dr. Vasanthakumari P
3. Dr. Sushama S 
4. Prof. Radhakrishna K 
5. Prof. Prityesh K G 
6. Dr. Swidha G. Nav 
7. Dr. Sajeev K 
8. Prof. Gayathri Devi K M 
9. Dr. Sangeetha Vana 
10. Mr. Baburaj K

Report

IQAC meeting scheduled on 13/8/18 at Principal chamber

Members present

1. Principal Dr. Balachandran S. 
2. IQAC Co-ordinator Manoj B L 
3. Dr. Vasantakumar P 
4. Dr. Sangeetha Vanna 
5. Dr. Sushama S. 
6. Dr. Sajeev K. 
7. Prof. Radhakrishnan K. 
8. Prof. Gayathinderi K.M. 
9. Dr. Sindhu G. Navar 
10. Mr. Baluraj K.
11. Prof. Pnyesh K G 

Minutes

1. AQAR Submission - data Collection :
2. IQAC decided to collect AQAR baseline data from various departments in the new format. The documentation in charge of various criteria are as follows:
 - Criteria I - Prof. Gayathinderi, H.O.D., dept of Education
 - Criteria II - Dr. Sushama S., H.O.D., dept of Zoology
Dr. Sangeetha Vanna H.O.D., PGO dept of Eng
 - Criteria III - Dr. Vasantakumar P. H.O.D., PGO dept of Commerce

Criteria <u>IV</u>	Prof. Radhakrishnan K.	H.O.D, PG dept of CS.
Criteria <u>V</u>	Prof Manjun. B.L.	H.O.D, PG dept of Physics
	Dr. Sridhar G. Nair	, PG dept of mathematics
Criteria <u>VI</u>	Prof Prigesh K.G.	, P.G. dept. of CS.
Criteria <u>VII</u>	Dr. Sajeev K.	, dept of Hindi.

2. Result Analysis :

Result Analysis of the various U.G. programme. was analysed by IQAC. Result Analysis was done by Category wise and tabulated separately for girls and boys.

3. Uniform format for Student data :

Uniform format of student details, Address, input mark, Address No. Blood group etc. are collected in the depts.

4. Kerala Biodiversity Sponsored Workshop :

Zoology dept. submitted proposal of workshop on faunal taxonomy to Kerala State Biodiversity board. IQAC approved the proposal. Dr. Jaffer Patel Senior zoological asst. Kozhikode & Mr Sudeep das KFRI and Dr Shaji C.P., KSBB as the resource persons.

5. College Union election :

The college union election as per rules and regulations of the University of Calicut, following the recommendations of the Uniglob Committee. The Students' body consists of Chairman, Vice chairman, General secretary, joint secretary, Magazine editor, General Captain, Arts club secretary and 2 UOC. Election is conducted by following the Parliamentary system.

Election to the College Union for the academic year 2018-19 is proposed to be conducted on 3rd September.

6. Induction Programme:

Induction Programme Organised by IQAC is arranged on October 4th for the first year U.G. Students. Four Venues are arranged and the program co-ordinated by Prof. Sajitha P. (P.G. dept of Economics). Induction program charge in the 4 Venues are Dr. Vasanthakumari P., Prof. Radhakrishnan Manjun. B.L., Dr. Sushama S.

General rules and regulations of the College. Various Clubs/Committees. Co-ordinators introduced their respective cells and functions. N.S.S. program officers. Prof. Prabha P and Prof. Anand B, and the Govt. initiated programs. ASAP. Co-ordinator Prof. Deepa. also engaged classes.

7. Physics club.

Detailed proposal of the activities of Physics Club. - Quizarium, Invited talk by Dr. V. Prmachandran, member of Semiconductor Society of India and Principal Engineer R+D of Chartered Semiconductor Singapore submitted before IQAC.

8. Chemistry club.

Activities of chemistry club - ^{includes} ~~by~~ Dr. M. N. Muralidharan Scientist CMET talk on Research trends in Nano chemistry.

9. Science club:

The proposal of the activities of Science club. by Dr. Dhanya T.P. ~~sent~~ submitted for the approval includes. Invited talk on 'Disaster Management - Re envision and Re development in association with Govt. Coaching centre for Minority by Dr. Vasudevan Pillai, Problem and Perspectives of Neera by Dr. R. Sudhakar. H.O.D, dept of Chemistry, M.G. College, Plant bioactivities as drugs by Dr. Muhammed Shafi, Professor Dept of chemistry, University of Calicut.

IV

Notice.

A meeting of the IQAC members is conducted on 12/10/18 at 2:30pm at Principal chamber.

Agenda : 1. AQAR.

2. NIRF.

3. Symposium on Versatile Theatre
by Keralā Sangeethā Nāṭika Akademi.

4. Remedial class.

5. Sahityā Nāṭaka Camp.

6. IT fest.

7. Kaumi Ekta Divas.


8. Exhibition of handicrafts

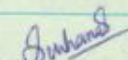
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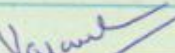
Dr. Balachandras.

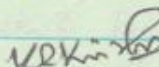
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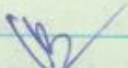
Members


1. Manjun R L 

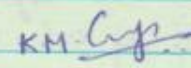
2. Dr. Sushama S. 


3. Dr. Vasanthakumari P. 

4. Prof Radha Krishnan K. 

5. Dr. Sajeev K. 

6. Prof. Prayesh K.G. 

7. Prof Gopalakrishnan K.M. 

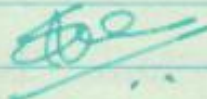
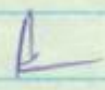
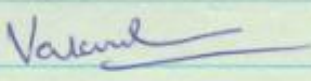
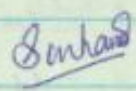
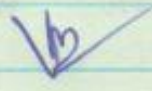
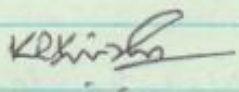

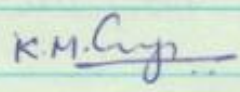


8. Dr. Sangeetha Vanna 

9. Dr. Sindhu G. Nair 

10. Mr. Balachandras

Report of the IQAC meeting held on 12/10/18 at 2.30pm.

Members present:

1. Principal Dr. Balachandran - S. 
2. IQAC Coordinator Mangi B.L. 
3. Dr. Vasanthakumari P. 
4. Dr. Sushama B. 
5. Dr. Sajeev K. 
6. Prof. Radhakrishnan K. 
7. Prof. Prayesh K G. 
8. Prof. Gayathri Devi K.M. 
9. Dr. Snidhan G. Nair 
10. Mr. Baluraj K.
11. Dr. Sangeetha Vama 

Minutes

1. AQAR:

The base line data collected from each department are consolidated criteria wise by the respective IQAC members.

2. NIRF:

Osw College N.S.S College Ottapalam registered into National Institutional Ranking framework by MHRD. The data collected from departments are consolidated by IQAC and NIRF Co-ordinator Dr. Sangeetha Varma.

3. Symposium by Kerala Sangeetha Nataka Akademi.
P.G. dept of English. Submitted a proposal for the workshop Symposium by Kerala Sangeetha Nataka Akademi on the topic On Verbal Theatre of the present - Trends and possibilities.

4. College union and Fine Arts club Inauguration:
The proposal for the union Inauguration on 9th October by Ms. M.B. Rajesh submitted by the college union approved by IQAC.

5. Sahithya Nataka Camp:
Two day Sahithya Nataka Camp organised by women's cell and Cultural club. Submitted a proposal for the approval on Nov/Dec. The program was organised by the College union.

6. Remedial class:
Remedial class for III sem. and V sem UG students organised by Remedial teaching Committee with Prof. Aneshya V as the Co-ordinator. Classes are arranged for the needy students after 3:30 pm on weekdays.

7. Family farming:
Training programme on Family farming for the first line farmers and students in collaboration with Ottapalam municipality Ward 20. Submitted by Botany dept for the approval of IQAC.

8. IT Fest:
IT fest organised by P.G. dept. of Computer Science submitted

a detailed program of IT fest QUIMIKONZ for the approval of IQAC.

9. Career Guidance class :

Commerce dept is organising a Career guidance class by Mr. Harish of Vidya Rupa School of Management on 15/10/18 and SBI Quiz programme on 16/10/18 and Tally Orientation programme on 26/10/18.

10. Seminar BSE and Workshop on SBI YONO :

P.G dept submitted a proposal of the Seminar BSE and SBI YONO workshop on 15/11/18 and 5/12/18.

11. Kaumi Ekata Dwās :

The National Integration day celebrations organised in ~~coll.~~ association with Cadets club and NCC Battalion Ollapalam .. one day Seminar is proposed to be held on 26/11/19.

12. Literary club - Dialogues :

PG dept of English submitted to IQAC.

1. Query - one day workshop on Research Design and methodology in English literature by Dr. Praseedha G. of Mercy College Palakkad
2. Talk - Storia delle Letterature through the pages of English literary history by Dr. Nila N of Mercy College Palakkad on 26th October

13. Women's cell :

Women cell submitted a detailed program proposal.

1. Gender Sensitivity Issue by Smt. Meera P., Dist. child welfare officer,
2. Sahitya Camp
3. Polarmentary Show on december.
4. Karali Shokh levi course on March.

11 - 11

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A meeting of IQAC members is scheduled on 21/12/18. All are invited.

Agenda: 1. AQAR 2017-18 approval.

2. website updation

3. Two day state symposium by English dept Report

4. National conference on Computational Intelligence and data Analytics by C.S. dept + Workshop on LA

5. Academic Interactions program by Mathematics dept

6. Exhibition by Science Club.

7. Exhibition on Sale by Commerce dept

Principal.

~~Dr. Balachandran S.~~
Dr. Balachandran S.

Members of IQAC.

1. Manjun B L

2. Dr. Vasudevan P.

3. Dr. Sangeetha Vanna.

4. Prof. Radhakrishnan K.

5. Dr. Smidha J. Nair.

6. Prof. Prityosh K.G.

7. Prof. Gayathri Devi - K.M.

8. Dr. Sujeev. K.

9. Dr. Sushama. S.

~~Vasudevan~~

~~Radhakrishnan~~

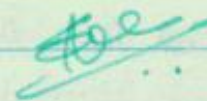

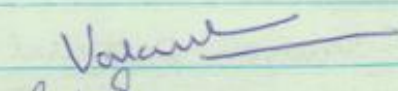
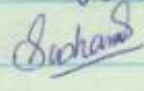
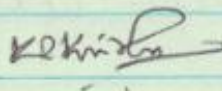
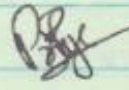
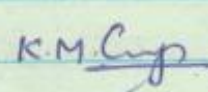

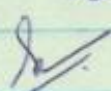

~~Prityosh~~

~~K.M. Cup~~

~~Sushama~~

Report of the IQAC meeting on 21/12/18.

Members present

1. Principal Dr. Balachandran S. 
2. IQAC Co-ordinator Mangr B L 
3. Dr. Vasanta Kumar P. 
4. Dr. Sushama S. 
5. Prof Radhakrishnan K. 
6. Prof. Prityesh K. G. 
7. Prof. Gayatri Devi K. M. 
8. Dr. Sreeva K. 
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10. Dr. Sindhu J. Nair. 

Minutes

1. AQAR approved by the IQAC & decided to upload before 23rd Dec.
2. Website updation
The various activities of the departments, Clubs and Committees approved and organised by IQAC has to be uploaded to website. The website updation charge is given to Prof Gayatri Devi K. M. to assist Prof Sumitha P., the website committee co-ordinator.
3. Two day State Symposium

The proposal and the programme for the two day state symposium by P.G. dept of English, in association with Kerala Sangeetha Nataka Akademi, on Versatile Theatre of the present - Trends and possibilities held on 13/12/18 and 17/12/18. Submitted the Report.

4. National Conference on Computational Intelligence & data Analysis

One day Seminar proposal by P.G. dept of CS on Computational Intelligence & data analysis by Dr. Priya, Associate Prof & Head, Dept. of CS., SNGC college, Coimbatore as Resource person on 31/1/19:

5. Workshop on LATEX:

CS. dept. organising a workshop on LATEX document preparation system by Prof. Hari. C. V., dept of Applied Electronics and Instrumentation Engineering, Rajaguru School of Engineering.

6. Exhibition by Science clubs:

Science Club - A multi-disciplinary exhibition in Physics, Chemistry, Computer Science, Mathematics, Botany, Zoology. The proposal is submitted to IQAC for the approval by Science Club co-ordinator Dr. Dhanya T.P. for students in class X to XII in neighbouring schools in Ottapalam.

7. INSPIRO 2019:

Exhibition cum sale ~~was~~ is planning to be organised on March by P.G. dept of Commerce.

8. N.S.S. Camp.

N.S.S. two units 36 and 94 will program officers

Mr. Arund B, Asst Prof of English and Smt Prabha P, Asst Prof of Commerce submitted the detailed program schedule of the Sunday camp for the second year volunteers

9. Physics club: National Science day celebrations 2019. proposal was submitted to KSCSTE, TVM. to be held on February 2019. As a part of National Science day celebrations - Seminar and Quiz competition.

Arund B

Prabha P

IQAC meeting is to be held on 5/3/19. at Principals Chamber.

Agenda :

1. International Conference by P.G. dept of Commerce.
2. Merit fest 2019.
3. Feedback ~~And~~
4. College day celebrations.
5. Annual Reports of departments and clubs.
6. Mahindra Scholarship award ceremony.




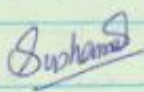
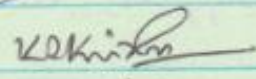
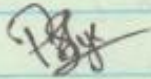

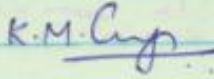
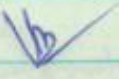
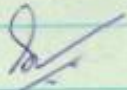

Principal.
Dr. Balachandra
Dr. Balachandra

Members

1. Manoj B.L. B
2. Dr. Vasantakumar P. Vasant
3. Dr. Sushama B. Sushama
4. Dr. Sangeeta Vama. S
5. Prof. Radha Krishan 'k' KR Krishna
6. Prof. Gayathri den K.M K.M. Crip
7. Prof. Prigesh K.G. P.K.G.
8. Dr. Smidha J. Naw. SN
9. Dr. Sayiv. K. S

A meeting of the IQAC held on 5/3/19 at 2.30pm at principal's chamber.

Members present

1. Principal Dr. Balachandran S. 
2. Manj - B. h. 
3. Dr. Vasanthi Kumari P. 
4. Dr. Sushama S. 
5. Prof. Ratha Krishnan K. 
6. Prof. Priyesh K. G. 
7. Dr. Sundha, J. Nani 
8. Prof. Gayathri Devi K.M. 
9. Dr. Sajeev K. 
10. Dr. Sangeetha Vama. 
11. Mr. Baluraj K. 

Minutes of the meeting

1. International Conference on Emerging Trends in Commerce & Management. The proposal was submitted to IQAC and is organised at 20th March 2019. The keynote speaker Prof. Dr. Ulrike Guehlich, Head, Global Entrepreneurship Monitor, GEM, Research Team Frankfurt.

2. Merit fest 2019

IQAC and PTA collectively planned to organise Merit fest on 20/3/19. It was decided to give cash prize of Rs 1000/- to Rank holders and Rs 500 to class Toppers of 2017-18. NET/JRF holders, Rank holders of the year 2015-16, 16-17 and 2017-18 are also considered. Toppers and achievers in sports and Arts (Azone winners) are also felicitated in merit fest.

The cash kindowment of the various departments,

1. Prof Ram Mohan, K. of P.G. dept of English of Rs 30,000/- for the ~~Top~~ Class Toppers in 3 UG programmes and 2 PG programmes are felicitated.
2. Cash award of Rs 8200/- for PG Topper of Commerce dept.
3. Certificate and mementos are given to all awardees.
4. Aspirer awardees 16 Commerce and 2 Physics PG students are also recognised.
5. Jeeva Karummiya Scholarship of Rs 15000/- distributed to final year UG Topper of each department.

3. Feedback.

Online feedback system is introduced for the first time faculty, department, college feedback from various depts is taken by the IQAC members on the first week of March.

4. College day Celebrations

College union proposal of the function of College day 2018-19 held on 23/3/18 submitted to IQAC.

5. Annual Reports of the departments, clubs.

1. Annual Reports from the various departments are collected by IQAC.
2. Decided to collect the Reports of the 47 clubs functioning under IQAC. duly signed by Principal.

6. Malvidra Merit Scholarship award Ceremony.

Malvidra Finance selected 12 UG students and 6 PG students from GD and interviews. Malvidra Merit Scholarship of Rs 4 lakhs is to be distributed among the selected students. The function has to be organised by IQAC.

7. Internal Marks :

Co-ordinated the internal marks of the ~~odd~~^{even} sem. UG and PG programmes. for the uploading.